

BCPKickstart

You know your business best, so why not develop your own business continuity plan with **BCPKickstart**:

BCPKickstart is an easy to use Windows based tool aimed at organisations wanting to develop and maintain formal and comprehensive business continuity plans but that are low on time and resources.

BCPKickstart minimises the difficulty of actually planning *how* and *what* type of information is to be recorded, organised and reported. Because all your information is retained within the one application, updating your BCP is easily done. No need to start over each time.

The Smart Business Continuity Planning Kit A Step-by-step method to create a BCP to meet the needs of individual organisations

Intuitive user interface providing a framework for:

- Prioritising Critical Business Areas
- Assessing Damages & Communicating Disasters
- Developing Disaster Scenarios & Recovery Procedures
- Assigning Disaster Recovery Teams
- Compiling Hardware/Software Registers

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Other software development services also available. Moore Stephens Technology Australia also develops and supports many products including:

- **Compliance Monitor** - Simplifying The Compliance Management Process
- **eTime** - Visual Time, Expense & Productivity Management
- **ITPolicies Toolkit** - Implement & Maintain IT Policies & Procedures

web: www.moorestephens.com.au/progress

BCPKickstart

Create & Maintain
Business Continuity Plans

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**“Stay in control when disruptions occur
Stay in business afterwards”**

What is a BCP?

- A Business Continuity Plan (BCP) is a well thought-out set of vital documentation to be used during and after the occurrence of a major business disaster or disruption.
- A proactive measure to help in planning and organising for the worst case scenario, before it happens.
- A set of useful guidelines and relevant resources suited to the organisation, available when it is needed the most.
- A concept that is thought about but one that is rarely done!

Features of BCPKickStart

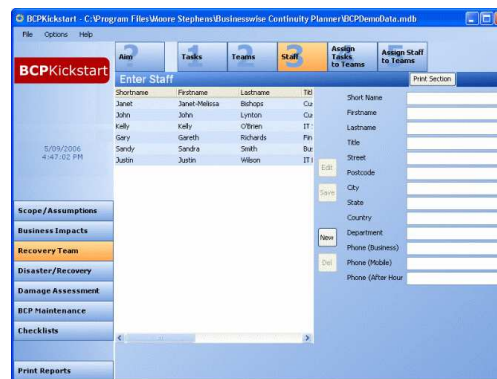
Not only does **BCPKickstart** encompass the important components and objectives of business continuity planning, it incorporates many added features that enable the simple preparation and maintenance of a formal and comprehensive business continuity plan.

AIM

The purpose of each BCP area or objective is well explained in expandable aim boxes. Useful tips in creating a good BCP are also provided.

ATTACHMENTS

BCPKickstart enables the incorporation of Windows based files, eg Network Diagrams and Spreadsheets, into the BCP so as to keep all information in one location for access and backup purposes.



CONTROLS

Clearly labelled and easily recognisable controls, such as buttons and text boxes are used for record operations such as adding, browsing and deleting information.

TABS

Tabs are used throughout the application to logically separate inter-related areas, enabling easier understanding of the BCP concepts.



REPORTS

As well as being able to print reports, the BCP is able to be saved into an electronic format for distribution and other purposes.

NAVIGATION

You don't have to be a technical guru to use **BCPKickstart**. Well designed and intuitive menus, toolbars and menubars are used for navigating around the application and getting the job done.